

**BASIC FAMILY
EMERGENCY PLAN**

IMPORTANT PHONE NUMBERS

POLICE – FIRE – AMBULANCE- 911

POISON HOTLINE _____

DOCTOR _____

HOSPITAL _____

ELECTRIC COMPANY _____

PHONE COMPANY _____

GAS COMPANY _____

WATER COMPANY _____

CABLE TV _____

BABYSITTER / DAYCARE _____

SCHOOL _____

LOCAL EMA _____

COUNTY EMA _____

**LOCATION & PHONE NUMBERS OF
EMERGENCY MEETING PLACES**

**IDENTIFY A MEETING PLACE DIRECTLY
OUTSIDE OF YOUR HOME**

**IDENTIFY A MEETING PLACE & PHONE
NUMBER IN YOUR NEIGHBORHOOD**

**IDENTIFY A MEETING PLACE & PHONE
NUMBER OUTSIDE YOUR NEIGHBORHOOD**

**EMERGENCY SUPPLIES
TO BE MAINTAINED IN THE HOME**

- BATTERY OPERATED RADIO**
- FLASHLIGHTS**
- EXTRA BATTERIES**
- 3 DAY SUPPLY OF POTABLE WATER**
- 3 DAY SUPPLY OF NON-PERISHABLE
FOOD THAT DOESN'T NEED TO BE
COOKED**
- FIRST AID KIT**
- AMPLE SUPPLY OF PERSCRPTION
MEDICINE**
- AUXILIARY POWER AND/OR HEAT
SOURCE**

**EMERGENCIES SUPPLIES
TO BE MAINTAINED IN YOUR CAR**

- BLANKET**
- FLASHLIGHT**
- FLARES**
- JACK , TIRE IRON & SPARE TIRE**
- TIRE REPAIR KIT & TIRE PUMP**
- FIRE EXTINGUISHER**
- SHOVEL**
- ROCK SALT**
- PAPER TOWELS**
- MAP, PAPER & PEN**

EVACUATION SUPPLY KIT

- ❑ *FIRST AID KIT*
- ❑ *PERScription MEDICINE*
- ❑ *BATTERY OPERATED RADIO*
- ❑ *FLASHLIGHTS*
- ❑ *EXTRA BATTERIES*
- ❑ *CAR & HOUSE KEYS*
- ❑ *CREDIT CARD*
- ❑ *CASH (INCLUDE SOME CHANGE)*
- ❑ *PERSONAL PHONE BOOK*
- ❑ *PERSONAL CARE ITEMS*
- ❑ *CLOTHING & SHOES*
- ❑ *BLANKETS*
- ❑ *FOOD & WATER*

PRE-ARRANGED LOCATIONS THAT YOU WOULD EVACUATE TO

EVACUATION CHECK LIST

- ❑ *DO YOU HAVE TRANSPORTATION*
- ❑ *DOES A FAMILY MEMBER NEED SPECIAL ASSISTANCE*
- ❑ *TURN UTILITIES OFF IF INSTRUCTED TO DO SO*
- ❑ *LOCK WINDOWS & DOORS*
- ❑ *WHERE WILL YOU TAKE YOUR PETS BECAUSE THEY'RE NOT ALLOWED IN RED CROSS SHELTERS*
- ❑ *USE EVACUATION ROUTES SPECIFIED BY AUTHORITIES*

RETURNING HOME AFTER AN EVACUATION

- ❑ *CHECK THE BUILDING EXTERIOR FOR STRUCTURAL DAMAGE*
- ❑ *CHECK FOR DOWN POWER LINES*
- ❑ *IF DAMAGE IS EVIDENT OR SUSPECTED DON'T LIGHT MATCHES OR TURN ON LIGHT SWITCHES*
- ❑ *CHECK FOR LEAKS*
- ❑ *CHECK FOR FIRE AND SAFETY HAZARDS*
- ❑ *IF A PROBLEM IS DETECTED TURN OFF THE AFFECTED UTILITY IF IT CAN BE DONE SAFELY.*

HOME SAFETY INSPECTION
CHECK LIST

ENTRANCES & EXITS

- ❑ ***DO ALL WINDOWS AND DOORS OPEN, CLOSE AND LOCK PROPERLY***
- ❑ ***IDENTIFY PRIMARY & SECONDARY EXITS FROM EACH ROOM***
- ❑ ***ARE ANY EXITS BLOCKED OR OBSTRUCTED***
- ❑ ***DO YOU NEED AN EMERGENCY ESCAPE LADDER ON UPPER FLOORS***

ALARM SYSTEMS

- ❑ ***SMOKE DETECTOR PROPERLY INSTALLED ON EACH LEVEL OF YOUR HOME***
- ❑ ***TEST THE BATTERIES MONTHLY***
- ❑ ***CHANGE THE BATTERIES ANNUALLY***
- ❑ ***WORKING CARBON MONOXIDE DETECTOR ESPECIALLY IF YOU BURN WOOD, COAL, PROPANE, NATURAL GAS OR HAVE A GARAGE ATTACHED TO YOUR HOME.***

ELECTRICAL

- ❑ ***ANY EXPOSED OR BARE WIRES***
- ❑ ***CONDITION OF EXTENSION CORDS***
- ❑ ***ANY OVERLOADED CIRCUITS***

HEATING SYSTEM

- ❑ ***CHIMNEY CLEANED***
- ❑ ***FLUE OPERATES PROPERLY***
- ❑ ***HAVE SYSTEM PROFESSIONALLY SERVICED PRIOR TO HEATING SYSTEM***
- ❑ ***ARE COMBUSTIBLES CLOSE TO HEATING APPLIANCES***
- ❑ ***EMERGENCY SHUT OFF AVAILABLE***

MAINTENANCE & HOUSEKEEPING

- ❑ ***STRUCTURAL DEFECTS***
- ❑ ***BROKEN WINDOWS NEEDING REPAIR***
- ❑ ***BROKEN PLASTER NEEDING REPAIR***
- ❑ ***FLAMMABLE MATERIALS STORED PROPERLY***
- ❑ ***GARDEN CHEMICALS AND PESTICIDES STORED PROPERLY***
- ❑ ***ARE THERE EMERGENCY SHUT OFFS AVAILABLE FOR GAS, WATER AND ELECTRIC SERVICES***